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*REFERENCE-BOOK EDITOR AND
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Martin Manser Courses 2012

No	Course title	1 or 2 days	Date	Date	Date	Date
1	Confident Written Communications	1	14-Feb	27-Mar	12-Jun	20Nov
2	English grammar: how English works	1	26-Jan	24-Apr		21 Nov
3	Effective report-writing skills	2	6-7 Mar		19-20 Jun	27-28 Nov
4	English for non-specialists	2	20-21 Mar			
5	Effective Meetings	1	01-Feb	15-May		2 Oct
6	Time management	1	13-Mar	22 May		3 Oct
7	So you want to be a leader	1	14-Mar	23 May		
8	Change management	1			26-Jun	4 Dec
9	Project management	1	28-Mar		27-Jun	5 Dec